



# Village of Nobleford

Box 67, Nobleford, AB T0L 1S0. Municipal Office, 906 Highway Avenue  
Phone (403) 824-3555. Fax 824-3553. E-mail: admin@village.nobleford.

http://www.village.nobleford.ab.ca/ Office is open Tuesday through Friday, 9:00am-12:00, 1:00 -4:00 pm

## **NOBLEFORD COMMUNITY COMPLEX RENTAL AGREEMENT**

INTERIM RENTAL RATE EFFECTIVE February 19, 2008, subject to change without notice, *July 2008*

The NOBLEFORD COMMUNITY COMPLEX gym is available for rent with a 300 person capacity, a licensed kitchen equipped to serve 300. The Lions Room upstairs is for gatherings up to 80 people. For Bookings, contact the Village office. P.A. is included in facility rental. *Please refer to complex inventory list for details*

Main gym \$20.00 per hour or \$200.00 per day, (between 8:00 am and 2:00 am) add \$50 for Kitchen  
Lions Room \$20.00 per hour or \$100.00 per day, (between 8:00 am and 2:00 am)

The full rental fee is required at time of Booking. \$100 security deposit is due before receiving keys. A 50% refund of rental fee is given if cancelled with 30 day's notice. No charge for date change. You are required to make arrangements with the Village office to pick up keys and security codes for entry and exit to the Building. It is the renter's responsibility to lock the facility at the close of your activity. The Village reserves the right to deny rental, or amend rates without notice.

Security/Key deposit is \$100.00. Charge for NSF cheques is \$100.00. Deposit will retained after 30 days of event. The Security / Key Deposit refund will be MAILED to the renter when:

- used dish clothes and dish towels have been returned, clean and dry.
- keys have been returned to the Village Office
- an inspection of the premises confirms the complex is not left in an unacceptable condition.
- Charges for broken dishes, \$2.00 per item if reported to the Village of Nobleford
- other broken items charged at replacement cost if reported to the Village of Nobleford
- broken items or damages **not** reported are charged at a rate five times replacement cost.
- wash all items used (cutlery, dinnerware, tables)
- dry mop and sweep facility,
- wet mop kitchen, bathroom, entry and hallway floors, spot wash gym floor as needed
- wash countertops, sinks and toilets
- supplies available for renters to use include: 2 wet mops and bucket, brooms, vacuum, dish soap and dishwasher detergent, floor cleaner and bleach, toilet paper, paper hand towels for bathroom and hand soap

\*Please follow food handling and cleaning instructions provided by CHR Health Unit. Posted in the Complex kitchen.

Renter Name: \_\_\_\_\_ Tax Roll Number \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell \_\_\_\_\_ email \_\_\_\_\_

Activity: \_\_\_\_\_ Number of people expected \_\_\_\_\_

Facility Booked : Gym \_\_\_\_\_ Kitchen \_\_\_\_\_ Lions Room \_\_\_\_\_ other \_\_\_\_\_

Dates Booked: \_\_\_\_\_ time: \_\_\_\_\_ Date: \_\_\_\_\_ Times: \_\_\_\_\_

Fee: \_\_\_\_\_ Cash. \_\_\_\_\_ Cheque # \_\_\_\_\_ payable to: THE VILLAGE OF NOBLEFORD.

\_\_\_\_\_  
Signature of renter Date Booking number \_\_\_\_\_ Copy given to renter \_\_\_\_\_

Security/ key deposit Fee received Date : \_\_\_\_\_ \$100: Cash. \_\_\_\_\_ Cheque # \_\_\_\_\_ entry code \_\_\_\_\_

Post event Security inspection done by \_\_\_\_\_ at \_\_\_\_\_ am/pm.

Comment: \_\_\_\_\_

Security Refund amount of \$ \_\_\_\_\_ provided to renter on \_\_\_\_\_ 200\_ Retention of Security deposit Authorized By \_\_\_\_\_